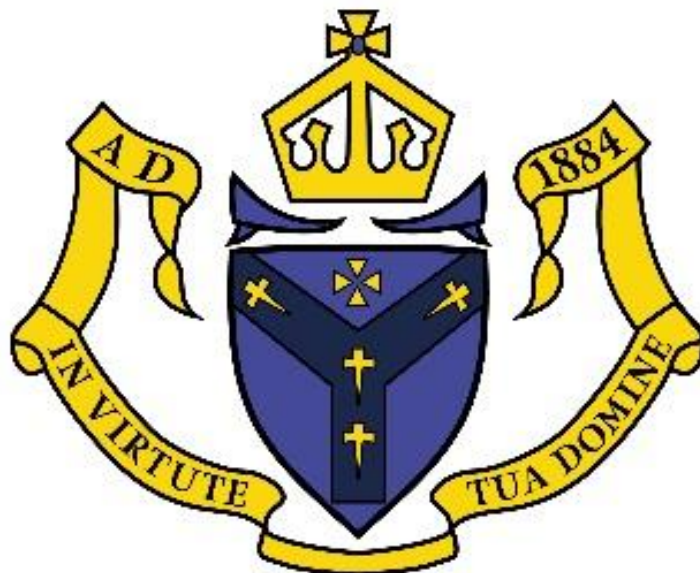




# Sissinghurst VA Church of England Primary School

*Enjoy, Achieve and Celebrate Together in Faith*



The Governors and Staff of Sissinghurst (VA) Church of England Primary School believe the policies and procedures we write help us to continuously improve the school and develop our pupils to become life-long learners and valuable citizens of the future. We are dedicated to providing an education of the highest quality within the context of Christian belief and practice.

Our Christian values of:

**Endurance · Koinonia · Friendship · Wisdom**

underpin all our policies. We actively reject any form of discrimination.

<b>Policy Title:</b>	<b>Bodily Fluids Policy</b>
<b>Date:</b>	<b>September 2020</b>
<b>Review Date:</b>	<b>September 2022</b>
<b>Reviewed By:</b>	<b>Resources Governors</b>
<b>Approved By:</b>	<b>Resources Governors</b>

## Procedure for The Cleaning and Removal of All Bodily Fluids in The School Environment

- 1) Ensure no other staff or pupils come into contact with the spill
- 2) If the caretaker or a cleaner is available ask them to deal with the spill
- 3) Retrieve a spill kit for the school office after ensuring the spill is cordoned off or supervised
- 4) Gloves **must** be worn without exception when cleaning and removing bodily fluids
- 5) All Personal Protective Equipment is available from the school office including disposable aprons
- 6) Apply absorbent powder to the spill until it forms a gel
- 7) Scoop up the gel using a disposable scoop into the yellow sack provided in the kit
- 8) If the floor is still damp apply more powder and allow it to draw the moisture
- 9) Using a hard brush sweep the remaining gel onto the scoop and then into the yellow bag
- 10) Put all scoops and aprons in the bag
- 11) Seal the bag and dispose in the usual way
- 12) Sanitize all non-disposable items with disinfectant
- 13) Use anti-bacterial soap and wash up

Please sign below to confirm you have read the procedures for the cleaning and removal of bodily fluids.

<b>Signature</b>	
<b>Name</b>	
<b>Date</b>	